



## Westlake High School School Site Council

Date: Tuesday, August 27, 2024

Time: 3:30pm

Location: Tribe Room

Attendees: Jason Branham, Carlos Cardenas, Amy Kirksey, Kim Merjan, Andrea Mettel, Doug Freed, Vanessa West, Brandon Osborne, Kirstina Cortell, Lauren You, Amelie Ortiz, Rochelle Johnson

1. Welcome
  - a. Mr. Branham explains the history of SSC and recommends updates to the structure of these meetings
2. Additions/Changes to the Agenda - None
3. Approval of [Minutes from Last Meeting](#) - Postpone this approval until our next meeting
4. Public Comments - None
5. Items for Discussion
  - a. Introductions
  - b. School Site Council Rules, Regulations, & Organization
    - i. Discussion around the number of teachers with voting rights. This will be reviewed with UACT to determine next steps.
    - ii. Agendas will be posted 72 hours in advance. Also posted on office windows
    - iii. Meetings open to the public and are allowed to comment
  - c. 24-25 SPSA Review & Approval
    - i. SPSA= Student Plan for Student Achievement
      - LCAP (Local Control Accountability Plan)- District wide plan for all schools which encompass goals which detail how we are spending money and the things that they are focusing on
      - SPSA takes the LCAP and tailors it to Westlake High School
      - The current WHS SPSA is mirroring the goals from the most recent WASC (Western Association of Schools and Colleges) visit.
        - Goal is to touch base on SPSA goals every quarter in SSC this year which line up closely to intentional grading period times (November, February, April/May)
  - d. Goals for the Year
    - i. Goal 1- Reevaluation and structure of PLC model
    - ii. Goal 2- Engagement/relevancy
    - iii. Goal 3- Career emphasis/CTE expansion
    - iv. Goal 4- SEL for both students and staff
  - e. Motion to approve the SPSA for the 24-25 school year
    - i. First- Andrea Mettel
    - ii. Second- Amy Kirksey



- iii. Unanimously approved

## 6. Informational Only Items (for Individual Review)

- a. Student Representative Reports
  - i. Associated Student Government (ASG)
    - School wide bbq on Friday, 8/30
    - Lunchtime activities this week
  - ii. Student District Advisory Council (SDAC)
    - Mental health presentation by Dr. Chamberlain
    - Reviewed bylaw amendments
- b. School/District/Support Organization Reports
  - i. District Advisory Council (DAC)
  - ii. District English Language Advisory Committee (DELAC)
  - iii. GATE District Advisory Council (GATE DAC)
  - iv. Special Education District Advisory Council (SEDAC)
  - v. LGBTQ+ District Advisory Council
  - vi. African American Parent District Advisory Council (ADAC)
  - vii. Parent Teacher Student Association (PTSA)
- c. Counseling Report
  - i. Still working on scheduling
  - ii. Friday, 8/30 is the last day to add a new class
  - iii. Level change/drop- 10/28 (space permitting)
  - iv. Tier 1 lessons will be the focus after schedule changes have been completed
- d. Department Reports
- e. Administration Reports
  - i. Activities
  - ii. Athletics
  - iii. Attendance & Safety
  - iv. Instruction
    - PSAT registration will open this week. Will be held on our campus on Wednesday, October 9th
    - District wide SAT's held in our WHS Library on 10/21 (non student day)
  - v. Student Support
  - vi. Principal
    - No hybrid courses this year for general courses based on student feedback
    - Grade level assemblies held last week which detailed rules and expectations for our students

## 7. Adjournment